## PANOLA COUNTY COMMISSIONERS' COURT AGENDA REQUEST

**DATE:** June 27, 2016

**MEETING DATE REQUEST:** July 11, 2016

**DEPARTMENT:** District Clerk

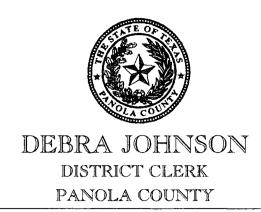
**CONTACT PERSON:** Debra Johnson

**REQUEST SUBJECT:** Request permission to transfer a filing cabinet to JP #1

**COMMENTS:** This 36-drawer cabinet for tri-fold case files is no longer needed in the District Clerk's office, and JP #1, Lora Taylor, has expressed a need for it.

**BUDGETARY IMPACT:** No financial impact

c:\Users\debra/Documents\Commissioners' Court Agenda Request.wpd



June 27, 2016

To the Commissioners' Court of Panola County, Texas:

I hereby request permission to transfer one (1) 36-drawer cabinet for tri-fold case files from the Panola County District Clerk's office to Panola County Justice of the Peace #1. This cabinet is no longer needed in the District Clerk's office.

Debra Johnson

Panola County District Clerk